क्र.   /138/सीसी/21/38   भोपाल,दिनांक

प्रति,

1. आयुक्त,
    उच्च शिक्षा संचालनालय,
    सतपुडा भवन, भोपाल

2. कुलसचिव,
    समस्त शासकीय एवं निजी विश्वविद्यालय,
    मध्यप्रदेश ।

3. प्राचार्य,
    समस्त स्वशासी महाविद्यालय,
    मध्यप्रदेश ।

विषय:-राष्ट्रीय शिक्षा नीति, 2020 के परिप्रेक्ष्य में अध्यादेश 14 ए तथा 14 बी अनुसार कार्यवाही सुनिश्चित किये जाने के संबंध में ।

--0--

उपरोक्त विषयान्तर्गत लेख है कि राष्ट्रीय शिक्षा नीति, 2020 के परिप्रेक्ष्य में स्नातक पाठ्यक्रमों हेतु अध्यादेश 14 ए तथा 14 बी पर माननीय कुलाधिपति द्वारा विश्वविद्यालय समन्वय समिति के अनुसमर्थन की प्रत्याशा में अनुमोदन प्रदान किया गया है ।

कृपया तदनुसार आवश्यक कार्यवाही सुनिश्चित किये जाने का अनुरोध है ।

संलग्न : उपरोक्तानुसार

(प्रो. अनिल कुमार पाठक)
विशेष कर्तव्यस्थ अधिकारी
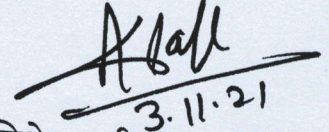उच्च शिक्षा विभाग
मंत्रालय

निरन्तर.........

पृ.क्रमांक 850 /138 /सी.सी./21/38

भोपाल,दिनांक 03/11/2021

प्रतिलिपि:-

1.विशेष सहायक मा.मंत्री जी, उच्च शिक्षा, मध्यप्रदेश ।

2.निज सचिव, प्रमुख सचिव, मध्यप्रदेश शासन, उच्च शिक्षा विभाग, मंत्रालय ।

3.अपर सचिव, राज्यपाल सचिवालय, राजभवन, भोपाल की ओर सूचनार्थ प्रेषित ।

4.अध्यक्ष, स्थायी समिति, कुलपति, जीवाजी विश्वविद्यालय, ग्वालियर (म.प्र.)

5.अध्यक्ष, म.प्र. निजी विश्वविद्यालय विनियामक आयोग, भोपाल ।

3.11.21

विशेष कर्तव्यस्थ अधिकारी
उच्च शिक्षा विभाग
मंत्रालय

Ordinance 14 A

Ordinance for three/four years Undergraduate Degree (CBCS Semester Mode)

(As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020)

1. The provisions of this Ordinance shall be applicable from the academic session 2021-22.

2. The provisions of this Ordinance shall apply to the three-year/six-semester Bachelor's degree or four-year/eight-semester Bachelor's degree (Honours/Research) undergraduate programmes such as Bachelor of Arts (B.A.), Bachelor of Science (B.Sc.), Bachelor of Commerce (B.Com.), Bachelor of Computer Application (B.C.A.), Bachelor of Business Administration (B.B.A.), Bachelor of Home Science (B.H.Sc.) and other similar Undergraduate programmes notified by the University.

3. The Ordinance shall apply to all such programmes being run by the University in its Teaching Departments (UTDs)/SOS (School of Studies) and its affiliated autonomous colleges for their regular as well as non-collegiate (private) students.

4. The University will frame admission rules and guidelines for admission to these programmes in its UTDs/SOS. Admission to the 4th year (Level 8) shall be available only in the institutions offering a 4-year Undergraduate Programme. The State Govt will frame admission rules and guidelines for admission to these programmes in autonomous colleges. Autonomous colleges with NAAC grade "A" or above can frame their admission guideline completely based on merit subject to the Government's reservation policy.

5. Students who have completed Grade 12 School Leaving Certificate from Board of Secondary Education, Madhya Pradesh, Bhopal, or an equivalent examination from any other board recognised by the State Government/University will be eligible for admission to these undergraduate programmes.

6. The admission shall be made on merit calculated on the basis of criteria notified by the university/ state govt., keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned and taking into account the reservation policy issued by the Government from time to time.

7. Student enrolment in a programme/course shall be restricted to the seats allotted by the University.

8. The in-take capacity shall be determined in advance by the University/autonomous college following the guidelines/norms issued by the State Government/UGC and other statutory

bodies concerned. The same could be suitably incorporated in the admission guidelines for the information of all concerned and uploaded on the institutional website.

9. The University may earmark a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the *second/third/fourth year* depending upon the academic and physical facilities available. Students who have completed the first/second/third year of the same programme in any other institution are permitted to re-enter into the programme after a break in studies.

10. To enable multiple entry and exit points in the academic programmes, qualifications such as Certificate, Diploma, and Degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents Certificate and level 8 represents Bachelor Degree (Honours/Research) qualification (Table 1). The four-year undergraduate programme shall comprise courses under the following subjects/categories:

    i)   Disciplinary/interdisciplinary Major (Core Course) (**48 credits**)

    ii) Disciplinary/interdisciplinary Minor (**32 credits**)

    iii) Generic Elective (**16 credits**)

    iv) Discipline Specific Elective of Major Subjects(**16 credits)**

    v)   Skill Enhancement Courses/Vocational Courses (**12 credits**)

    vi) Ability Enhancement Courses (**08 credits**)

    vii)Field projects/internship/apprenticeship/community engagement and service/research project (**28 credits**).

Qualification and Credit Requirements are given in Table. 1. The *entry and exit* options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12 from M.P.Board of Secondary Education, Bhopal, or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

*Exit 1:*If a student passes all the courses of Level 5 and earns the requisite number of credits, the student will become entitled to an *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand.

2nd Year

Entry 2. The entry requirement for ***Level 6 is the successful completion of Level 5***. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns the requisite number of credits, the student becomes entitled to an ***Undergraduate D*iploma *in the faculty of her/his Major Subject***. If she/he wants to exit, can exit the programme with ***Undergraduate Diploma*** in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for ***Level 7 is successful completion of Level 5&6.*** A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3: If the student passes all the courses of Level 5 to 7 i.e., first to six semesters and earns the requisite number of credits, the student becomes entitled to the ***Undergraduate Degree *in the faculty of her/his Major Subject.*** A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a ***Bachelor's degree (Honours/Research) (Level 8)*** in a specified field of learning would have completed all requirements of the relevant ***three-year bachelor degree (Level 7)***. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree.

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled to an ***Undergraduate Degree (Honours/Research) in the faculty of her/his Major Subject***. A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor Degree in the faculty of the Major Subject(Programme duration: Three years or six semesters)	120
Level 8	Bachelor Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The University will award the credits. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for 15 weeks resulting in the award of **one credit**;

- Credits for internship shall be *one credit per week* of training, subject to a *maximum of six credits in a semester*.

11. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters, whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

- A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) programme for regular students shall be 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

12. TYPES OF COURSES

Each of the subject/categories (i) to (v) as specified in clause 10 shall comprise of courses. Courses are the basic units of education and/or training. Types of courses shall be as follows:

12.1. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.

12.2. **Elective Course:**

Generally, a course which the student can choose from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.

12.2.1 **Discipline Specific Elective (DSE) Course:**

Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

12.2.2 **Dissertation/Project**:

An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course independently with advisory support by a teacher/faculty member is called dissertation/project. It is considered a special course involving the application of knowledge in solving/analyzing/exploring a real-life situation /difficult problem for a bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

12.2.3 **Generic Elective (GE) Course**:

An elective course chosen generally from an unrelated discipline/subject to seek exposure of other fields is called a Generic Elective course.

12.3. **Ability Enhancement Courses (AEC):**

The Ability Enhancement Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

  "**AECC**" courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education

- English/Hindi Communication is mandatory for all disciplines.
  SEC courses are value-based/skill-based and may also be designed to enhance skills of the Major Subject. They are aimed to provide hands-on training, competencies, skills, etc.

12.4. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

13. STRUCTURE FOR UNDERGRADUATE PROGRAMME: SEMESTER SYSTEM

13.1. **First Year (Level 5):**

A student shall be declared to have successfully completed the Level 5, if he/she acquires 12 credits in core courses of the major subject, 12 credits in core course of the minor subject, 8 credits in generic elective and 8 credits in Ability Enhancement Compulsory Course (AECC).

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade 12 with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12 with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subjects can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

13.2. **Second Year (Level 6):**

A student shall be declared to have successfully completed Level 6, if he/she acquires 12 credits in core courses of the major subject, 12 credits in core course of the minor subject, 8 credits in generic elective and 8 credits in SEC/Vocational Course.

The student shall be given a single chance at the entry of level 6 to interchange the major and minor subjects. However, in such cases, it will be the students' responsibility to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course. Only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

13.3. **Third Year (Level 7):**

A student shall be declared to have successfully completed Level 7, if he/she acquires 12 credits in the major subject, 12 credits in discipline specific elective of the major subject, 4 credits in SEC/Vocational Course, and 12 credits in Field Projects/internship/apprenticeship/community engagement and services, preferably related to major and/or minor subjects.

13.4. **Fourth Year (Level 8):**

(a) <u>Bachelor with Honours:</u>

A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires 12 credits in Major, 4 credits in Minor, 4 credits course in Research Methodology, 4 credits in discipline specific of the major subject, and 16 credits in field project/internship/apprenticeship related to the major subject.

(b) <u>Bachelor with Research:</u>

A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires 12 credits in Major, 4 credits in Minor, 4 credits course in Research Methodology, 4 credits in discipline specific of the major subject, and 16 credits in the research project.

The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

13.5. **Additional Courses:**

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to 6 credits per year in the entire tenure of the 3-year undergraduate degree programme after paying due fees for registration and examination.

13.6. A student may change the generic elective subject in each year of the 3-year undergraduate degree programme.

13.7.Table-2: Proposed Structure for Undergraduate Programme:UGC CBCS System for Universities /Autonomous Colleges

Level		Semester	Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	Discipline Specific Elective (DSE) of the Major subject	Field projects/internship/apprenticeship/community engagement and service	Credits	Qualification title (Credit requirement)
			Subject I	Subject II	Subject III						
			Major	Minor	Generic Elective Course	Vocational Course			# Inter/Intra Faculty		
Level 5		1	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)		1 (4 Credits)			6+6+4+4 =20	(40) Undergraduate Certificate in Main Faculty
Level 5		2	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)		1 (4 Credits)			6+6+4+4 =20	(40) Undergraduate Certificate in Main Faculty
Level 6		3	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 =20	(80) Undergraduate Diploma in Main Faculty
Level 6		4	1 (6 Credits)	1 (6 Credits	1 (4 Credits)	1 (4 Credits)				6+6+4+4 =20	(80) Undergraduate Diploma in Main Faculty
Level 7		5	1 (6 Credits)			1 (4 Credits)		DSE-1 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree in Main Faculty
Level 7		6	1 (6 Credits)					DSE-2 (4 credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 =20	(120) Bachelor Degree in Main Faculty
Level 8		7	1 (6 Credits)	1 Research Methodology (4 Credits)				DSE-4 (4 credits)	Field project/internship/ Apprenticeship or Research Project 1 (6 Credits)	6+4+4+6 =20	(160) Bachelor Degree (Honours) in Main faculty *Bachelor Degree (Research) in Main faculty*
Level 8		8	1 (6 Credits)	1 (4 Credits)					Field project/internship/ Apprenticeship or *Research Project* 1 (10 Credits)	6+4 +10 =20	(160) Bachelor Degree (Honours) in Main faculty *Bachelor Degree (Research) in Main faculty*
	Total		48 Credits	32 Credits	16 Credits	12 Credits	08 Credits	16 credits	28 Credits	160 Credits	

14. Choice to Select the MOOC Courses:

a. The UTD/SOS/ Autonomous College can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central Government or the state government for credit transfer.

b. The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the UTD/Autonomus College or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt for courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD/autonomous college.

c. The UTDs/ Autonomous College shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the UTD/ Autonmous College.

d. The students can also opt for a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.

e. The University/ Autonomous College will decide to allow the online courses of SWAYAM if:

    (i) The courses offered on SWAYAM would supplement the teaching-learning process in the institution.

    (ii) Every student opting for a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.

    (iii) While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD/ Autonomous College. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and facilitate/conduct the lab/practical sessions/examinations.

f. The requirement of project/dissertation, as notified by the respective UTD/Autonomous College/needs to be undertaken by the candidate for the specified credits. The project may be undertaken in any of the National and State Laboratories/Institutes/ Companies /Industries with the approval of UTD/ Autonomous College.

15. Requirement of attendance will be as per University Ordinance governing the examinations. In general, attendance of at least seventy-five percent of theory lectures and practicals separately will be required in each course to sit in the semester end examination.

For special reasons such as prolonged illness deficiency in the percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor/Principal of autonomous colleges.

16. Examination & Evaluation:

16.1 Generally, each course will correspond to an examination paper comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocational (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration. The credit structure for theory/practical/tutorial, internal, external examinations and total marks for an examination are shown in the Table 3 in clause 16.15.

16.2 The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any will be decided by the UTD/Autonomous College. In case of internal assessment, the college/UTD/University shall distribute and design their assessment so that at least two tests are conducted in a semester.

16.3 UTD/Autonomous colleges may design their mode of internal assessment with due approval from the respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

16.4 Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in 16.5.

16.5 The grading will be made on 10-point scale as described below:

Letter Grade	Grade Points	Description	Range of Marks (%)
O	10	Outstanding	90-100
A+	9	Excellent	80-89
A	8	Very good	70-79
B+	7	Good	60-69
B	6	Above Average	50-59
C	5	Average	40-49
P	4	Pass	35-39
F	0	Fail	0-34
Ab	0	Absent	Absent

16.6 In case statutory bodies of the programme issue the guidelines regarding the minimum passing percentage of marks, then grading will be done in the following manner:

If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded. Otherwise, the grades will be awarded as per above-mentioned table.

16.7 If a student obtains F or Ab grade in any course(s), he/she will be treated as having failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University/UTD/Autonomous college. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

16.8 The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.

If a student passes in all the courses offered in any semester, then the student will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term) in those courses in which he/she fails.

If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/she will be given second chance to pass the failed courses. Suppose the student does not successfully complete the concerned semester even after the aforesaid second chance. In that case, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.

If the 4th year of undergraduate programme is not offered in the present autonomous college, admissions in another autonomous college/UTD within the same University shall be allowed in cases of provisional promotions to the 4-th year of the undergraduate programme.

16.9 Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.

16.10 On account of valid reasons, a student may withdraw from a semester. In such a case, that semester will be treated as zero semester.

16.11 In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The University may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting the academic semester, the semester fee will not be charged again.

16.12 The provision for review of answer book in semester system will be available as per the existing rules of the University.

16.13 The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD/Autonomous college but within the maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

16.14 Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

16.15. Table 3: Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		Tutorial Marks
			Theory	Practical	Tutorial	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	
1	**Core/GE/DSE (6)**	Type-1	**6**	NA	NA	40	60	NA	NA	NA
2	**Core/DSE/GE (6)**	Type-2	**4**	**2**	NA	40	60	40	60	NA
3	**Core/DSE/GE (6)**	Type-3	**2**	**4**	NA	40	60	50 (Through CCE)	50	NA
4	**Core/DSE/GE (6)**	Type-4	**5**	NA	**1**	40	60	NA	NA	100
5	**DSE/SEC** (Vocational Courses) **(4)**	Type-1	**4**	0	NA	40	60	NA	NA	NA
6	**DSE/SEC** (Vocational Courses) **(4)**	Type-2	**3**	**1**(P,T,W,etc)	NA	40	60	NA	100	NA
7	**DSE/SEC** (Vocational Courses) **(4)**	Type-3	**1**	**3**(P,T,W,etc)	NA	40	60	50 (Through CCE)	50	NA
8	**DSE/SEC** (Vocational Courses)**(4)**	Type-4	**3**	NA	**1**	40	60	NA	NA	100
9	**AECC** (Foundation Course) **(4)**	Type-1	**4**	NA	NA	40	60	NA	NA	NA
10	**Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)**	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: **4** Credits *(75 Marks)* (ii) Evaluation of Report **2**Credit*(25 Marks)*							
11	**Research Methodology(4)**	Type-4	**3**	NA	**1**	40	60	NA	NA	100
12	**Dissertation (10)**	NA	Evaluation of Thesis: 6 Credits *(50 Marks)*+ Pre submission viva-voce: 2 Credit*(25 Marks)*+ External viva-voce: 2 Credit*(25 Marks)*							

17. Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the University/SWAYAM portal/UGC shall be followed for evaluation and certification of MOOCs, Vocational courses, Field-Projects/Internship/Apprenticeship/Community engagement & service/Research Project.

18. Calculation of SGPA /CGPA:

18.1 Semester Grade Point Average (SGPA) is a measure of performance of the student in a semester. It is the ratio of total credit points secured by a student in various courses registered in that semester and the total course credits taken during that semester, i.e.

$$\text{SGPA}(S_i) = \frac{\sum(C_i \, X \, G_i)}{\sum C_i}$$

where S_i is the i-th year, C_i is the number of credits of the i-th course in the semester (S_i) and G_i is the grade point scored by the student in the ith course.

18.2 The Semester Grade Point Average SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses if any. The SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

Calculation of SGPA

Course	Credits (**C**)	Grade	Grade Point (**GP**)	Credit Points (**Cx GP**)	SGPA (Total Credit Point/Total Credit)
Course 1	6	A	8	48	146/20 = 7.30
Course 2	6	C	5	30	
Course 3	4	B+	7	28	
Course 4	4	O	10	40	
TOTAL	20		-	146	

18.3 CGPA is a measure of the overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the credits of all courses in all the semesters completed. The CGPA will be calculated as per follows:

$$\textbf{CGPA} = \frac{\sum[C_i \, \boldsymbol{X} \, \textbf{SGPA}(S_i)]}{\sum C_i}$$

where SGPA (S_i) is the SGPA of the i-th year and C_i is the total number of credits in the i-th semester.

Calculation of CGPA:

Semester	Credits	SGPA	Credits x AGPA	CGPA
1	20	7.50	150.00	CGPA = Total (Credits x SGPA) / Total Credits
2	20	7.58	151.60	
3	20	7.32	146.40	
4	20	8.34	166.80	CGPA = 1229.60 / 160
5	20	7.58	151.60	= 7.685 = 7.69 (rounded off to second decimal point)
6	20	7.32	146.40	
7	20	8.34	166.80	
8	20	7.50	150.00	
Total	160		1229.60	

19. On completing all requirements for the award of the undergraduate certificate/diploma/degree, the CGPA will be calculated, and this value will be indicated on the certificate/diploma/degree. The 3-years (6 semester) and 4-years (8 semester) undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 8.00 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.50 above but less than 8.0
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.50
Pass	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 4.00 or above but less than 5.00

The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:

Equivalent Percentage = CGPA x 10

The percentage will be rounded off up to the second decimal point.

20. The student will be examined by the University as per the prevailing syllabus and scheme of examination.

21. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum required credits for the certificate/diploma/degree.

22. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

23. Grade sheets will be developed as per Annexures S1 to S4.

24. **Credit Transfer:**

24.1 The credit transfer shall be implemented as per the policy of the University framed in accordance with the guidelines issued by the UGC from time to time.

24.2 The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank Of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.

24.3 Except for the cases of provisional promotions, the universities established by M.P.University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfill some eligibility criteria, drawing parity for a course, framed by the University in which the student seeks admission.

25. If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to State Govt. whose decision thereon shall be applicable.

26. The guidelines, related to this programme, issued by the statutory bodies e.g., UGC/AICTE/BCI/NCTE/PCI/RCI issued from time to time will be adopted for implementation.

27. In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise, the state government's directions shall be applicable.

28. If UGC notifies any change in future in its Regulations in this regard. In that case, the same will be incorporated in the existing Ordinance on the recommendation of Higher Education and approval by the honourable Kuladhipati.

Logo in water mark

_____Name of the University_____

University Logo

GRADE SHEET

Name of the Institute:

Address of the Institute:

Name of the Programme:

Batch: _____	Year: ………..
Enrolment No.:	Roll No.:
Name of the Student:	Examination:
Father's/Husband's Name:	Mother's Name:

Course Code	Course Title	Credits	Grade	Grade Point	Credit Points (Credits x Grade Point)
	Course 1	6	A	8	48
	Course 2	6	C	5	30
	Course 3	4	B+	7	28
	Course 4	4	O	10	40
TOTAL		20	-		146
SGPA		146/20			7.30

* Grade in Repeat Examination.

RESULT SEMESTER WISE					
SEMESTER	I	II	III	IV	V
TOTAL CREDITS					
OBTAINED CREDITS					
ADDITIONAL CREDITS					
SGPA					
ATTEMPT					
RESULT					

SGPA: Semester Grade Point Average

CGPA: Cumulative Grade Point Average Equivalent Percentage = CGPAx10

Date of Result:

Assistant Registrar/Controllor Examination/Head, UTD

Logo in water mark   ANNEXURE-S-2

University
Logo

_____Name of the University_____

GRADE SHEET

Name of the Institute:

Address of the Institute:

Name of the Programme:

Batch: 2021-25	Year: ………..
Enrolment No.:	Roll No.:
Name of the Student:	Examination:
Father's/Husband's Name:	Mother's Name:

Course Code	Course Title	Credits	Grade	Grade Point	Credit Points (Credits x Grade Point)
	Course 1	6	A	8	48
	Course 2	6	C	5	30
	Course 3	4	B+	7	28
	Course 4	4	O	10	40
TOTAL		20	-		146
SGPA		146/20			7.30

* Grade in Repeat Examination.

RESULT SEMESTER WISE						
SEMESTER	I	II	III	IV	V	VI
TOTAL CREDITS						
OBTAINED CREDITS						
ADDITIONAL CREDITS						
SGPA						
ATTEMPT						
RESULT						

SGPA: Semester Grade Point Average

FINAL RESULT: **PASS**			
TOTAL CREDITS	CGPA	EQUIVALENT PERCENTAGE	DIVISION

CGPA: Cumulative Grade Point Average Equivalent Percentage = CGPAx10

Date of Result:

Assistant Registrar/Controller Examinations

ANNEXURE-S-3

Logo in water mark

_____Name of the University_____

University Logo

GRADE SHEET

Name of the Institute:

Address of the Institute:

Name of the Programme:

Batch: _____	Year: ………..
Enrolment No.:	Roll No.:
Name of the Student:	Examination:
Father's/Husband's Name:	Mother's Name:

Course Code	Course Title	Credits	Grade	Grade Point	Credit Points (Credits x Grade Point)
	Course 1	6	A	8	48
	Course 2	6	C	5	30
	Course 3	4	B+	7	28
	Course 4	4	O	10	40
TOTAL		20	-		146
SGPA		146/20			7.30

* Grade in Repeat Examination.

RESULT SEMESTER WISE							
SEMESTER	I	II	III	IV	V	VI	VII
TOTAL CREDITS							
OBTAINED CREDITS							
ADDITIONAL CREDITS							
SGPA							
ATTEMPT							
RESULT							

SGPA: Semester Grade Point Average

CGPA: Cumulative Grade Point Average Equivalent Percentage = CGPAx10

Date of Result:

Assistant Registrar/Controllor Examination/Head, UTD

Logo in water mark   <u>ANNEXURE-S-4</u>

<u>_____Name of the University_____</u>

University Logo

<u>GRADE SHEET</u>

Name of the Institute:

Address of the Institute:

Name of the Programme:

Batch: 2021-25	Year: ………..
Enrolment No.:	Roll No.:
Name of the Student:	Examination:
Father's/Husband's Name:	Mother's Name:

Course Code	Course Title	Credits	Grade	Grade Point	Credit Points (Credits x Grade Point)
	Course 1	6	A	8	48
	Course 2	4	C	5	20
	Course 3	10	B+	7	70
TOTAL		20	-		138
SGPA		138/20			6.90

* Grade in Repeat Examination.

RESULT SEMESTER WISE								
SEMESTER	I	II	III	IV	V	VI	VII	VIII
TOTAL CREDITS								
OBTAINED CREDITS								
ADDITIONAL CREDITS								
SGPA								
ATTEMPT								
RESULT								

SGPA: Semester Grade Point Average

FINAL RESULT: **PASS**			
TOTAL CREDITS	CGPA	EQUIVALENT PERCENTAGE	DIVISION

CGPA: Cumulative Grade Point Average Equivalent Percentage = CGPAx10

Date of Result:

Assistant Registrar/Controller Examinations